

OSU College of Pharmacy Incident Report Form

Name of person making report: _____

Contact information: _____

Date of incident (mm/dd/yyyy): _____ Time of incident: _____

Location of incident (be specific): _____

Type of Incident:

- | | |
|---|---|
| <input type="checkbox"/> Disruption | <input type="checkbox"/> Damage/misuse of University property |
| <input type="checkbox"/> Misuse of computer resources | <input type="checkbox"/> Harassing or threatening actions |
| <input type="checkbox"/> Unprofessional behavior/attitude | <input type="checkbox"/> Sexual Misconduct |
| <input type="checkbox"/> Illegal use or possession of drugs or illegal substances | |
| <input type="checkbox"/> Other: _____ | |

Student/s involved, including witnesses if appropriate:

Name: _____ SID: _____

Name: _____ SID: _____

Name: _____ SID: _____

Please note which Essential Characteristic(s) you feel were violated by the student/s involved.

Empathetic and Collegial Communication Skills

- Formulate concise, accurate synopses of essential information
- Contribute in a meaningful and collaborative manner in group discussions
- Interact constructively with other members of a health care team
- Communicate difficult concepts orally and in writing at an appropriate level for specific patients or audiences
- Listen empathetically and develop rapport
- Appropriately display and interpret non-verbal communication signals
- Communicate fluently in English
- Effectively utilize resources to communicate in non-English languages

Psychomotor Skills

- Participate effectively in preparation and distribution of sterile and nonsterile drug products
- Utilize and analyze information from varied sensory inputs
- Participate in drug administration, including injections
- Carry out tasks required for objective and subjective assessment of patient health
- Discern critical elements of a problem through observation

High Ethical Standards

- Maintain confidentiality
- Act with compassion, empathy, and altruism
- Accept responsibility and provide leadership
- Abstain from illicit drug use
- Act with integrity and expect the same of professional colleagues

Intellectual Ability

- Comprehend, interpret, and analyze new information
- Reason and carry out evidence-based decision making
- Use critical thinking skills and problem solving to evaluate information from multiple sources and synthesize a plan of action
- Thrive in a rigorous foundational and clinical science-based curriculum
- Be curious and pursue life-long learning
- Participate in self- and programmatic-assessment intended to sustain a continual improvement process

Respect for Diversity

- Communicate in a manner that respects all individuals
- Proactively seek ways to provide an inclusive environment that addresses unique patient needs
- Provide care without judgment of a patient's personal choices or situation
- Individualize care with consideration of cultural norms for the patient
- Individualize care with consideration of unique therapeutic needs or challenges

Behavioral and Social Expectations

- Demonstrate a history of appropriate behavior in personal actions
- Perform effectively and display sound judgment while under stress
- Perform appropriately in academic or professional settings
- Address disagreements with tact and avoid public altercations
- Exhibit the capacity to adapt to change readily and to adjust responses in dynamic, unpredictable situations
- Accept constructive criticism and adapt behavior

Please describe in your own words what happened. Include as much detail as possible, recounting the incident in chronological order. Indicate if you have met with the student(s) involved and the outcome of the meeting.

I understand that by informing the Academic and Professional Standards Committee (APSC) of this incident a member of the Student Services Office or APSC may contact me for additional information. In addition, the student/s involved will be contacted. By your signature below you are acknowledging that the Chair of the Academic and Professional Standards Committee will determine what information may be shared as educational need-to-know in the investigation of this complaint.

Your signature: _____ Today's date: _____